

**POSTED****Vicinta Stafford
Burnet County Clerk**

By Stephanie Sherrill at 11:42 am, Aug 08 2025

BURNET COUNTY COMMISSIONERS COURT**Jim Luther, Jr**
*Precinct 1***Damon Beierle**
*Precinct 2***Bryan Wilson**
*County Judge***Chad Collier**
*Precinct 3***Joe Don Dockery**
Precinct 4

An agenda packet containing detailed information on the items listed below is distributed to the County Judge, Commissioners, and County Clerk the Friday preceding the meeting. The agenda packet is also posted on the county website at www.burnetcountytexas.org, under Public Meetings. A hard copy of the agenda packet is available in the County Clerk's office. Our Mission Statement: The mission of Burnet County is to maintain overall efficient and effective management of county resources while providing the services mandated by state and federal law and desired by the citizens of Burnet County.

REGULAR SESSION MEETING DATE: Tuesday AUGUST 12, 2025**MEETING TIME: 9:00 a.m.****MEETING PLACE: 2nd Floor Courtroom located at 220 S. Pierce, Burnet, Texas**

1. Call to Order
2. Invocation and Pledge of Allegiance to the Flags
3. Public Comments - Pursuant to Texas Government Code 551.007, the commissioners court allows any person to make comment on any item appearing on the agenda, however in this section of public comment any person may make comment on items not posted on the agenda. Any comments made will not be deliberated on by the Commissioners Court during this Public Comments agenda item. Public Comments are limited to three (3) minutes per person.
4. Public Hearing on the formation of the Burnet County Emergency Services District, No. 11 at 9:00 a.m. (Wilson)
5. Discuss, consider, and take appropriate action regarding Petition consideration requesting the formation of Burnet County Emergency Services District, No. 11. (Wilson)
6. Discuss, consider, and take appropriate action regarding ordering the November 4, 2025 Constitutional Amendment Election. (Wilson)

Attachments**November 2025 CONSTITUTIONAL AMENDMENTS ORDER OF SPECIAL ELECTION**

7. Discuss, consider, and take appropriate action approving the following: (Wilson)
 - a. Early Voting polling locations and hours; and
 - b. Election Day polling locations and hours.

Attachments**Early Voting 2025 November****Election Day 2025 November**

8. Discuss, consider and take appropriate action regarding a request for a replat of lots 254, 255, 308 and 309, Council Creek Village, Unit 1, to be known as lots 254A and 308A, Council Creek Village, Unit 1, a combination of 4 lots into 2.(Luther)

Attachments
Council Creek Unit 1

9. Discuss, consider and take appropriate action regarding a request for a replat of lots 489 and 490, Council Creek, Unit 2, to be known as lot 489A, Council Creek, Unit 2, a combination of 2 lots into 1. (Luther)

Attachments
Council Creek Unit 2

10. Discuss, consider and take appropriate action regarding a request for a replat of lots 930, 931 and 932, Council Creek Village Unit 3, to be known as lot 930A, Council Creek Village, Unit 3, a combination of 3 lots into 1. (Luther)

Attachments
Council Creek Unit 3

11. Discuss, consider and take appropriate action regarding a request for a replat of lots 4-A and 4-B, SLM Ranch Subdivision, to be known as lots 4-E and 4-F, SLM Ranch Subdivision, relocation of lot lines. (Luther)

Attachments
SLM Ranch

12. Discuss, consider and take appropriate action regarding a request for a replat of lots 81, 82 and the North 1/2 of lot 83, Twin Isle Subdivision, to be known as lot 81A, Twin Isle Subdivision, a combination of 2 and 1/2 lots into 1. (Luther)

Attachments
Twin Isle

13. Discuss, consider and take appropriate action regarding a request for a replat of Tract 3A, Cisco Ranch, to be known as Tracts 3B, 3C, 3D and 3E, Cisco Ranch, a division of 1 tract into 4. (Beierle)

Attachments
Cisco Ranch

14. Discuss, consider and take appropriate action regarding waiving the Burnet County building and on-site sewage facility fees for the first phase of construction for Ark of the Highland Lakes project located at 582 FM 1855. (Luther)

15. Discuss, consider, and take appropriate action regarding the FY23-FY25 revenue, expenditures, and transfers: (Wilson)
 - a. General Fund
 - i. Departments
 - ii. Jail
 - iii. Sheriff
 - iv. Other
 - b. Road and Bridge

c. Other accounts listed in Burnet County Budget Fiscal Year 2025.

Attachments

Jail Reserve Table

16. Discuss, consider, and take appropriate action regarding Burnet County elected officials for the FY26 proposed budget:
- a. Pay raises requested by elected officials; and
 - b. Pay Increase for elected officials not previously voted on for the FY26 budget.

Attachments

Pay Increases by Elected Officials

17. Discuss, consider, and take appropriate action regarding requests from offices and departments for reclassification of positions within Burnet County's Step and Grade policy for the FY26 proposed budget. (Wilson)

Attachments

Reclass Position Request Outline

18. Discuss, consider, and take appropriate action regarding the new positions requested by offices and departments for the FY26 proposed budget: (Wilson)
- a. Public Information Manager;
 - b. CIT Deputy - previously grant-funded CIT position; and
 - c. Other new requested positions.

Attachments

New Position Request Outline

19. Discuss, consider, and take appropriate action regarding the following for the FY26 proposed budget: (Wilson)
- a. 100 - General;
 - b. 140 - Economic Development;
 - c. 150 - Law Library;
 - d. 160 - Western Towers;
 - e. 170 - Indigent Health Care;
 - f. 180 - Restricted;
 - g. 190 - BCSO Chp 59 Equitable Sharing;
 - h. 200 - 202 - Library System;
 - i. 222 - County Clerk Records;
 - j. 223 - District Clerk Records;
 - k. 230 - Technology Funds;
 - l. 270 - County Jail;
 - m. 290 - Grants;
 - n. 291 - Grant - HOT ATTF;
 - o. 292 - Grant-Office of the Governor;
 - p. 295 - American Rescue Plan Act (ARP);
 - q. 296 - SB 22 - Sheriff;
 - r. 297 - SB 22 County Attorney;
 - s. 298 - SB22 District Attorney;
 - t. 299 - TIDC - Add'l MH Social Worker;
 - u. 300 - R & B, General;
 - v. 310 - R & B, Pct #1;
 - w. 320 - R & B, Pct #2;
 - x. 330 - R & B, Pct #3;

y. 340 - R & B, Pct #4;
z. 490 - Flood Recovery;
aa. 501 - Flood Recovery and Other Issues;
bb. 504 - Courthouse Security;
cc. 505 - Jail Commissary;
dd. 510 - Blood Draw Program;
ee. 514 - LEOSE Training;
ff. 600 - Debt Service;
gg. 700--724 -Tax Notes and Fund Capital; and
hh. 850 - HRA.

20. Discuss, consider, and take appropriate action -- by record vote -- on the proposed FY26 budget. (Wilson)
21. Discuss, consider, and take appropriate action on setting a date and time to hold a public hearing on the FY26 budget. (Wilson)
22. Discuss, consider, and take appropriate action on setting a date and time to adopt the FY26 budget. (Wilson)
23. Discuss, consider, and take appropriate action regarding the various options for the FY26 tax rate: (Wilson)
 - a. General Fund;
 - b. County Special Road & Bridge;
 - c. Debt Service; and
 - d. Use of Fund Balance.
24. Discuss, consider, and take appropriate action regarding approving Texas Department of Transportation (TxDOT) to act as the coordinator and liaison for Burnet County to seek Emergency Relief Funding from the Federal Highway Administration and designate Commissioner Dockery to correspond and work with TxDOT and report back to commissioners court. (Wilson)

Attachments

TxDOT Request Seek Emergency Relief Funding

25. Discuss, consider, and take appropriate action regarding approval for JP1 to purchase a new Surface Pro and Surface Pro Keyboard from the JP1 Technology Fund. (Wilson/ Nelson)
26. Discuss, consider and take appropriate action on reimbursement to Theresa Clarkson in the amount of \$250.00 for damage to five trees caused by Precinct 2 Road and Bridge operations on CR 216. (Beierle)
27. Discuss, consider, and take appropriate action for Road and Bridge Precinct 3 to purchase three (3) fuel tanks with the 2024 tax note funds. (Collier)

Attachments

JH Miller Burnet County Pre 2 Fuel Tanks 6-23-25 Est 1

JF Petroleum Quote 1

JF Petroleum Quote 2

Texcon LC burnet county RR 72025

Allied Qte1224329876259

28. Discuss, consider, and take appropriate action regarding the Quality Counts quote for the following: (Dockery)
 - a. Traffic counts at up to 80 locations across Burnet County; and

b. Funding from Road & Bridge General Fund.

Attachments

Quality Counts Quote

29. Discuss, consider, and take appropriate action regarding the responses received for Bid 25-5100-01 Burnet County AgriLife Roof & Herman Brown Free Library Roof Replacement/Installation. (Wilson)

Attachments

25-5100-01 bid award

25-5100-01 Unofficial Bid tab

30. Discuss, consider, and take appropriate action regarding the responses received for the concrete/ road work on CR 113, CR 111, & CR 120 in an amount not to exceed \$26,268. (Luther)

Attachments

Brothers Concrete Quote

4M Unlimited attempted Quote

Gage & Cade Quote

31. Discuss, consider, and take appropriate action to award bid 25-6110-02 CR 120 Paving Project to D.I.J. Construction, Inc. in an amount not to exceed \$365,743.54. (Luther)

Attachments

Bid 25-6110-02

32. Discuss, consider, and take appropriate action regarding budget inner departmental line item transfers: (Wilson)

Attachments

Line Item Transfers

33. Discuss, consider, and take appropriate action for the authorization of payment of claims previously approved by the County Auditor. (Wilson)

Attachments

Expense Approval Report

34. Discuss, consider, and take appropriate action regarding contracts, agreements or grants to be approved and/or ratified: (Wilson)
- a. Approval to apply for the Ladd and Katherine Hancher Library Foundation grants for Spicewood Library. The application will be for seven (7) computers, seven (7) monitors, and one (1) printer with tray. This would replace the grant approved in commissioners court on 3/25/25;
 - b. Authorizing the Burnet County Judge to accept allocation, sign, and execute all necessary documents and actions for the FY26 9-1-1 GIS funding and contract from the Capital Area Emergency Communications District in the amount of \$128,240.76, which will go from 10/1/25-09/30/26;
 - c. Approval for Burnet County to sign and execute all necessary documents and actions for the resolution by the Texas Indigent Defense Commission for FY 2026-2027 Indigent Defense Improvement Grant for Temporary Subsidy of County Contribution - no match required; and
 - d. Approval for Burnet County to sign and execute all necessary documents and actions for the Interlocal Agreement between the County of Burnet, Texas and Texas Division of Emergency Management to accept the operation of the debris site.

Attachments

Ladd and Katherine Hancher Library Foundation Grant

2026_Burnet_Interlocal_Agreement

NHC Public Defender Resolution 2026 - Temporary Subsidy of County Contribution

2026_Burnet_Interlocal_Agreement_Emergency_Management

35. Acknowledgment of Receipt: (Wilson)
- a. PEC Utility Connections;
 - b. Thank-You Note to Commissioner Luther from Burnet County 4-H.

Attachments

PEC Utility Connections

4-H Thank you Note

36. Discuss, consider, and take appropriate action regarding the commissioners court modifying regularly scheduled meetings. (Wilson)
37. Calendar Review.
38. Adjournment

The Commissioners' Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney) 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations) Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues). Compliance with the Americans with Disabilities Act, Burnet County will provide for reasonable accommodations for persons attending Commissioners' Court. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Ms. Madeline Parker, Commissioners' Court Coordinator, at (512) 715-5276. Please note, the location of the meeting is subject to change based upon availability of the Courtroom. If meeting location is changed, notice at the above meeting location shall be posted to ensure public access to meeting is granted.



Posted by 5:00 o'clock P.M. on the 8th day of August, 2025
COMMISSIONERS COURT, BURNET COUNTY, TEXAS

Linda Stoppel
CLERK OF THE COURT

[Signature]
COUNTY JUDGE